



**Uttar Pradesh Textile Technology Institute, Kanpur,
11/208, Souterganj, Kanpur**

ENQUIRY LETTER

Package Code: TEQIP-III/2019/UP/upti/165

Current Date: 08-Jul-2019

Package Name: Lab Coater Machine

Method: Shopping Goods

Sub: INVITATION LETTER FOR Lab Coater Machine

Dear Sir,

1. You are invited to submit your most competitive quotation for the following goods with item wise detailed specifications given at Annexure I,

Sr. No	Item Name	Quantity	Place of Delivery	Installation Requirement (if any)
1	Lab coater machine	1	UPTTI, KANPUR	YES

2.	Government of India has received a credit from the International Development Association (IDA) towards the cost of the Technical Education Quality Improvement Programme [TEQIP]-Phase III Project and intends to apply part of the proceeds of this credit to eligible payments under the contract for which this invitation for quotations is issued.			
3.	Quotation			
	3.1	The contract shall be for the full quantity as described above.		
	3.2	Corrections, if any, shall be made by crossing out, initialling, dating and re writing.		
	3.3	All duties and other levies payable by the supplier under the contract shall be included in the unit Price.		
	3.4	Applicable taxes shall be quoted separately for all items.		
	3.5	The prices quoted by the bidder shall be fixed for the duration of the contract and shall not be subject to adjustment on any account.		
	3.6	The Prices should be quoted in Indian Rupees only.		
4.	Each bidder shall submit only one quotation.			
5.	Quotation shall remain valid for a period not less than 60 days after the last date of quotation submission.			

6.	Evaluation of Quotations: The Purchaser will evaluate and compare the quotations determined to be Substantially responsive i.e. which	
	6.1	are properly signed; and
	6.2	Confirm to the terms and conditions, and specifications.
7.	The Quotations would be evaluated for all items together.	
8.	Award of contract The Purchaser will award the contract to the bidder whose quotation has been determined to be substantially responsive and who has offered the lowest evaluated quotation price.	
	8.1	Notwithstanding the above, the Purchaser reserves the right to accept or reject any quotations and to cancel the bidding process and reject all quotations at any time prior to the award of Contract.
	8.2	The bidder whose bid is accepted will be notified of the award of contract by the Purchaser prior to expiration of the quotation validity period. The terms of the accepted offer shall be Incorporated in the purchase order.
9.	Payment shall be made in Indian Rupees as follows:	
		Satisfactory Delivery & Installation - 90% of total cost Satisfactory Acceptance - 10% of total cost
10.	Liquidated Damages will be applied as per the below: Liquidated Damages Per Day Min % :N/A Liquidated Damages Max % : N/A	
11.	All supplied items are under warranty of 12 months from the date of successful acceptance of items and AMC/Others is 0 .	
12.	You are requested to provide your offer latest by 16:00 hours on 23-Jul-2019 .	
13.	Detailed specifications of the items are at Annexure I.	
14.	Training Clause (if any) Yes	
15.	Testing/Installation Clause (if any) Yes	
16.	Performance Security shall be applicable: 5%(Security must be in the form DD in favour of Director, UPTTI, Kanpur, payable at Kanpur. Performance security will be submitted by lowest Qualified bidder at the time of installation and will be detained up to the expiry of warranty.)	
17.	Information brochures/ Product catalogue, if any must be accompanied with the quotation clearly indicating the model quoted for. The supplier must mention about the brand name/No. during submission of quotation. They must enclose the original catalogue of machine/Instrument.	

18.	Sealed quotation to be submitted/ delivered at the address mentioned below, Uttar Pradesh Textile Technology Institute, Kanpur, 11/208, Souterganj, Kanpur
19.	We look forward to receiving your quotation and thank you for your interest in this project.
20.	Delivery within 60 days.

(Authorized Signatory)

Name & Designation

Director
U.P. Textile Technology Institute
11/208, Souterganj,
Kanpur U.P.-208001

Annexure I

Sr. No	Item Name	Specifications
1	Lab coater machine	<p>Technical Specifications:</p> <p>Coating Section: Substrate : Fabric Sample size : 300 X 290 mm (A4) Coating head: Knife on Roll & knife on air arrangement Coating roller up down pneumatic operation Provision to set the gap manually, gap indicated by dial gauges on both sides Coating Operation manual operated, Coating frame removable Timer to set the dwell time of the coated sample in the dryer Two knives one for knife on roll and one for knife on air. 2mm round tip and 5 mm shoe knife Block for Coating roller.</p> <p>Drying section</p> <p>Electrical heated max temperature 250° C Temperature controller with ON/OFF type +/- 5° C A fabricated dryer structure consisting of suitable sheet metal insulated housing. Frame structure with Rectangular box and Angle construction. Blower with Variable speed, A proper insulation to avoid the heat loss and maintain uniform temperature. A proper provision of exhaust at the top. Top and bottom nozzle air adjustment with damper flaps manually, Drier with door on one side to access interior parts and to cool the machine faster. A control panel housing all the electrical components.</p>

FORMAT FOR QUOTATION SUBMISSION
(In letterhead of the supplier with seal)

Date: _____
To: _____

Sl. No.	Description of goods \ (with full Specifications)	Qty.	Unit	Quoted Unit rate in Rs. (Including Ex-Factory price, excise duty, packing and forwarding, transportation, insurance, other local costs incidental to delivery and warranty/ guaranty commitments)	Total Price (A)	Sales tax and other taxes payable	
						In %	In figures (B)
Total Cost							

Gross Total Cost (A+B): Rs. _____

We agree to supply the above goods in accordance with the technical specifications for a total contract price of Rs. _____ (Amount in figures) (Rupees _____ amount in words) within the period specified in the Invitation for Quotations. We confirm that the normal commercial warranty/ guarantee of _____ months shall apply to the offered items and we also confirm to agree with terms and conditions as mentioned in the Invitation Letter. We hereby certify that we have taken steps to ensure that no person acting for us or on our behalf will engage in bribery.

Signature of Supplier

Name: _____

Address: _____

Contact No. _____